

ST. FLANNAN'S COLLEGE
BOARD OF MANAGEMENT MEETING
AGREED REPORT



Date and Time of Meeting	Monday 23 rd October 2017, 7pm – 7.40pm
Present	Mr Leonard Cleary Chairperson, Fr Ignatius McCormack (Secretary), Ms Mary Corbett, Ms Teresa Considine, Mr. Michael Horgan, Mr Pat Whyms Ms Tracey O'Donohue (Minutes Secretary)
Apologies from	Ms Sadie Moloney, Mr Joe Russell.

Dr Denise Cox was absent from the meeting as she did not receive the notification email .

The meeting opened with a prayer from Fr McCormack.

The Chairman welcomed the new Board and thanked them for volunteering their service.

1. Adoption of Agenda

The agenda as circulated was adopted on the proposal of Michael Horgan, seconded by Fr McCormack.

2. Minutes

2.1 The minutes of the previous Board meeting of were adopted on the proposal of Michael, seconded by Fr McCormack

3. Matters Arising

3.1 The end of year financial reports have not yet been returned by the accountant. They should be available by the next meeting.

4. Correspondence

4.1 **Staff Leave:** Personal days have been requested by three staff. A leave of absence has been requested by a staff member from 5th to 23rd November. These were agreed by the Board on the proposal of Pat Whyms, seconded by Michael Horgan.

6 Principal's Report.

The Principal told the Board that he still finding his feet and commended the Staff for the wonderful support they have given to him.

6.1 **Proposed Cost Cutting:** The Principal informed the Board of meetings that he had held with two lighting companies, one of which he feels would be of significant benefit to the School with regard to cutting energy bills. The proposals from both companies will be emailed to the Board for their perusal and this will be discussed at the next meeting.

6.2 **Child Protection:** One child protection issue has been reported to the relevant body.

7 Any Other Business

7.1 The Principal, on behalf of the Bishop, thanked the Board for volunteering to serve and give their time for St Flannan's College.

- 7.2 A Board member requested that the Board would meet with the Bishop. The Chairman suggested inviting the Bishop to join the Board for introductions at the beginning of the next meeting.
- 7.3 A Board member requested that the Board be introduced to the Staff. With a view to this the Board have been invited to the upcoming open night, to the Christmas dinner in December and to the Kilfenora Ceili Band event in Glor on January 5th 2018.
- 8** The next meeting will take place on Monday December 4th at 7pm