

**ST. FLANNAN'S COLLEGE  
BOARD OF MANAGEMENT MEETING  
AGREED REPORT**



<b>Date and Time of Meeting</b>	Monday 4 <sup>th</sup> December 2017, 7pm – 10pm
<b>Present</b>	Mr Leonard Cleary (Chairperson), Fr Ignatius McCormack (Secretary), Ms Mary Corbett, Ms Sadie Moloney, Mr Michael Horgan, Dr Denise Cox Ms Tracey O'Donohue (Minutes Secretary)
<b>Apologies from</b>	Mr Joe Russell. Ms Teresa Considine, Mr Pat Whyms

The meeting opened with a prayer from Fr McCormack.

**1. Adoption of Agenda**

The agenda as circulated was adopted on the proposal of Michael Horgan, seconded by Mary Corbett.

**2. Minutes**

2.1 The minutes of the previous Board meeting of were adopted on the proposal of Michael, Mary Corbett.

**3. Matters Arising**

3.1 The Admissions Policy was ratified by the Board on the proposal of Michael Horgan, seconded by Mary Corbett

3.2 The School Tour Policy was ratified by the Board on the proposal of Sadie Moloney, seconded by Denise Cox.

3.3 The Mobile Phone Policy was ratified by the Board on the proposal of Mary Corbett, seconded by Denise Cox.

3.4 The lighting company proposals as circulated were discussed and the decision was made to go ahead with the proposal from Lux on the understanding that the school is eligible for the available grant. Proposed by Denise Cox, seconded by Mary Corbett.

**4. Correspondence**

4.1 **University of Limerick Scholarship:** The College received a letter from UL informing us that Colin McNeilis has been awarded a UL Young Scientists Scholarship Award 2017.

4.2 **Mary Immaculate College Scholarships:** The College received letters from Mary Immaculate College informing us that Sean Doherty and Siobhán Frain have been awarded Entrance Scholarships on the basis of Leaving Certificate Irish results.

4.3 **Maynooth University:** A letter was received from Maynooth University, informing us that Liam Murray has been awarded an Entrance Scholarship for achieving 550 points or more in the Leaving Certificate.

4.4 **JP McManus Entrance Award:** A letter was received informing us that Srooch Gillan has been awarded an entrance award for high achievers.

4.5 **University College Cork:** Eoin Burke and Declan Quinn have both been awarded entry to the Quercus Talented Students Programme based on their performance in the Leaving Certificate.

The Board will write to congratulate the Scholarship winners.

4.6 **Staff Leave:** Eight applications for personal days and one application to extend a parental leave were received.

- 4.7 **Staff Dinner:** A letter was received from Ciarán OMurchadha thanking the Principal for his invitation to the Staff Christmas dinner and informing us that he will be unable to attend.
- 4.8 **Fleadh Cheoil na hÉireann:** The Principal received a letter of thanks from the Chairman of the Fleadh Committee for use of school property in 2016 and 2017.
- 5 **Disciplinary Hearing**  
A disciplinary hearing was held and a decision was made not to exclude the student at this time.
- 6 **Principal's Report.**
- 6.1 **Staffing:** A number of staff have taken sick days. All have been certified where necessary. There is still a huge problem sourcing quality substitute teachers.
- Three teachers have begun maternity leave and have been substituted.
- Retrospective vetting is still ongoing all required facilities are in place to allow the completion of this.
- 6.2 **Finance:** The Principal has attended three meetings with the accountant with a view to finalising the 2016/2017 accounts. As yet they are still not finalised.
- A Finance Sub Committee has been organised, it will comprise of the following people; Fr McCormack, Sinead Walsh, Donal Cahir, Joe Russell and Leonard Cleary. It is intended that Finance Committee meetings will take place directly before Board of Management meetings.
- 6.3 **Child Protection:** There has been one report to TUSLA regarding child protection and nine referrals to the Education Welfare Board regarding the twenty days of absence rule.
- 6.4 **Munster Fleadh 2018:** The Munster Fleadh committee have requested use of school facilities during next summer. As yet we do not have confirmed dates so cannot make a commitment to them.
- 6.5 **First Year Applications:** The closing date for First Year applications will be January 27<sup>th</sup> 2018. An intake committee is in the process of being formed.
- 7 The next meeting will take place on Monday February 5<sup>th</sup> 2018 at 7pm.