

**ST. FLANNAN'S COLLEGE**  
**BOARD OF MANAGEMENT MEETING**  
**AGREED REPORT**



<b>Date and Time of Meeting</b>	Monday 5 <sup>th</sup> March 2018, 7pm – 8.30pm
<b>Present</b>	Mr Leonard Cleary (Chairperson), Fr Ignatius McCormack (Secretary), Ms Mary Corbett, Ms Sadie Moloney, Ms Teresa Considine, Mr Pat Whyms.
<b>Apologies from</b>	Mr Michael Horgan, , Mr Joe Russell, Dr Denise Cox, Ms Tracey O'Donohue (Minutes Secretary)

The meeting opened with a prayer from Fr McCormack.

Condolences were expressed on behalf of the Board to Mr. Michael Horgan on the recent death of his father and to Ms. Jane Darcy on the death of her mother.

**1. Adoption of Agenda**

The agenda as circulated was adopted.

**2. Minutes**

2.1 The minutes of the previous Board meeting of were adopted.

**3. Matters Arising**

3.1 The recent Transition Year tour to Belgium, Germany and Holland was discussed. The feedback has been very positive and the Board extended its congratulations to the student cohort and thanks to the teachers who travelled.

**4. Correspondence**

4.1 **St. Vincent de Paul** have written to the College to express thanks for recent fundraising events including the no uniform day at Christmas.

4.5 **Damage to Stained Glass in the College Chapel.** A letter was received outlining that the cost of the recent damage to the stained glass window in the college Chapel was in the region of €12,000.

**Personal Days.** Several applications for personal days were approved by the Board.

**5. Child Safeguarding Statement**

A Board member identified some issues which he felt needed clarification in the School Child Safeguarding Statement. The Board member believes that there should be a gender balance amongst the Designated Liaison People. The Principal agreed to address this issue.

The Principal confirmed that the obligatory Child Protection Staff Training has taken place. It was agreed to include this in the school statement.

All ancillary staff are now compliant regarding Garda vetting.

The Principal informed the Board that a schedule for Policy updates and renewals is due to be completed with Post-holders.

**6. First Year Intake Update**

Two Hundred places have been offered to intending students in the initial phase. All girls have been catered for but there are thirty five boys on the waiting list. Further offers of places may be made at a later stage but there was a consensus amongst the Board members that should the numbers continue to increase the school would expand exponentially and the gender balance would be affected.

Aptitude tests for First Years have taken place.

## **7. Finance**

Figures will be available at the next meeting.  
An annual budget is to be completed each year.

## **8. Principals Report**

### **8.1 SEN Delivery**

The Principal informed the Board that there is a new model of delivery for SEN' which will require delivery by non-SEN trained teaching staff in certain subjects, therefore some discretion will be required to ensure functions are adequately fulfilled. This was approved by the Board.

### **8.2 Guidance/Pastoral Care**

The whole school guidance template was discussed with particular reference to Pastoral Care and Chaplaincy in larger schools such as St. Flannan's College. The Principal informed the meeting that Chaplaincy/Guidance Posts are sometimes funded by Boards of Management in other schools. The Board felt that this is an important area which may need further discussion.

### **8.3 Storm Days**

The Principal informed the meeting that the students have lost seven days tuition as a result of Storms/Training. He proposed that the Leaving Cert. group are facilitated to remain at school until the end of the summer term. He is to discuss with staff and revert.

### **8.4 Discipline**

Two reports of indiscipline were introduced to the Board by the Principal. Following discussion, it was proposed that the Principal and one Deputy Principal will formally meet with the two students as an interim measure to try and resolve matters before the matter is officially brought before the Board.

### **8.5 TB Case**

One student was recently diagnosed with TB. The HSE aware of this and have recommended precautionary measures including screening other students in the base class and teachers who have come into contact with the affected student.

### **8.6 Flood Relief Scheme**

The Southern Flood Relief Scheme which cover the area around St. Flannan's College has been approved at an increased cost of 8.6 m Euro.  
All assistance from Public Representatives was acknowledged by the Principal.

## **9. A.O.B**

The annual dinner for retired members of staff will take place on 23/3/18 in The Old Ground Hotel.

## **10. Date of Next Meeting**

18<sup>th</sup> April 2018 at 7.30pm in the Boarding School