

# ST. FLANNAN'S COLLEGE

Ennis, Co. Clare, Ireland.



Dear Parent/Guardian,

June 2019

Firstly, a warm welcome to your son/daughter as they begin secondary school in St. Flannan's College. Circulars for your attention - school calendar, First Year book list, and other information which should assist the transition from primary to secondary school. Students should print out school map from the school website and bring it with them on the first day. In the event of difficulties printing same please contact the office.

## **First Day of Term**

The first day of term for First Year students is Monday 26<sup>th</sup> August from 1.30p.m. to 4.00p.m. in full uniform. All students will meet in the Assembly Hall. Students are not required to have textbooks however a notepad and biro would be useful. The afternoon will consist of allocation to class groups, meeting Year Heads, the allocation of lockers, becoming familiar with the school and activities that will help getting to know other students. Students who have reserved lockers will also be allocated their locker number so your child should bring a strong lock to put on their locker. Please note that students cannot use any locker other than the one issued to them.

## **Uniform.**

School uniform is a compulsory requirement of the Behaviour Code of St. Flannan's College and is an important aspect of school discipline. The uniform for male students is a grey trousers, grey polo shirt, blue jumper both with the school crest and dark shoes. The female students are required to wear either, the school knee length plaid skirt **or** grey trousers, grey polo shirt, blue jumper both with school crest and dark shoes. Please note white runners are **not** acceptable neither are grey jeans or grey tracksuit pants. St. Flannan's College school uniform is available from McCannon's, Market Street, Ennis. Students are expected to present in a well groomed manner taking due care that their school uniform is well maintained. Students may wear jackets of their own choice to and from school however students are NOT permitted to wear hoodies in school. Offensive logos or language on clothing will not be tolerated.

## **Uniform Grants.**

The Department of Social Welfare supports families who may need assistance through the *Back to School Clothing and Footwear Scheme*. To avail of this grant please contact the Department directly.

**Book Lists.** On the first day of term First Year optional subjects will be allocated, so textbooks for those subjects should not be purchased until your son/daughter's subject option has been confirmed.

## **School Diary.**

A school homework diary is compulsory for all students and will be distributed to students on the first day of term. It is an important way of tracking homework and Parents/Guardians are requested to sign the diary daily. The cost of the diary is included in the Insurance/Administration contribution. Most students paid this contribution when they accepted their place in the school. Replacing the school diary costs 5 euro if required during the school term.

**Mobile Phones.** Use of mobile phones is not permitted during or between class periods. Please refer to our mobile phone policy on the school web site. Students are not permitted to take photographs of other students or staff, record other students or staff or upload students/staff/school activities onto social network sites. There are serious disciplinary consequences should this happen. If your son/daughter uses social network sites then it is important that Parents/Guardians monitor such sites regularly. It would be greatly appreciated if Parents/Guardians did not contact the school office with messages for students except of course in the case of emergency.

## **Contact Details.**

It is important that the school has up to date contact details for every students. Please inform us of any changes of address or telephone number particularly mobile phone numbers as this is critical in the event of an emergency or illness. You will also receive text alerts from the school using the number you have on file. Updated details should be sent by letter or e-mailed. We cannot take updated information over the phone.

## **Lunch Time**

First Year and Second Year students do NOT have permission to go into town at lunch time and must stay on the school grounds where there are canteen facilities. Students may bring their own lunch or purchase lunch. It is in the interest of student care and safety that we do not permit First Year student to leave the grounds. Those students who go home at lunchtime must provide a letter detailing where they will be during lunchtime. Your co-operation is essential in this matter.

### **Attendance**

Regular and punctual attendance for the full school day is vitally important for effective learning and social integration. Students who are late for school and class tend to disrupt the teaching and learning environment for other students. Students who are late must provide a written explanation to their Year head and sign the late book in the school office otherwise they will be recorded as absent.

### **Smoking**

State legislation requires that the school is maintained as a smoke free zone which includes school grounds and facilities. Please be aware that any student found smoking in the school building will automatically incur a three-day suspension from school. Students smoking on the school grounds will incur a one-day suspension. Please note vape and e-cigarettes are included in this Policy.

### **Vehicular Access to the School Grounds.**

Vehicular access to the school grounds is restricted to Staff and College employees only. Please do not drive into the school grounds. Students should be dropped off and collected outside the school grounds. The main gate is not a pedestrian entrance or exit, students should not be dropped off at the main gate. Your co-operation is essential in this matter for the health and safety of all students. Parents/Guardians of students with exceptional needs should contact the school Principal to make access arrangements.

### **Insurance/Admin & Lockers**

Receipts have been prepared for monies received. They are available to collect from the office or please contact the school should you wish to have it posted.

### **Visitors**

All visitors including Parents/Guardians must report to reception upon entering the school and sign the visitors' book.

### **Leaving School for an appointment:**

If your child needs to attend an appointment during school time please ensure that you provide them with a note from the school diary explaining the time and date of the absence. This should be shown to your child's year head in advance of the appointment and your child will then receive a sign out pass from that Year Head. The Parent/Guardian must come into the school and collect the student and sign them out at the main reception. Upon returning from the appointment the student must sign themselves in at reception. **Students must not leave school without being correctly signed out.**

- 1) Provide note to Year Head.
- 2) Get sign out pass from Year Head.
- 3) Parent/Guardian must collect and sign out student at reception and give the sign out pass to the secretary. .
- 4) If returning the student must sign themselves back in.

We look forward to seeing you in August and hope you all have a happy and enjoyable summer.

Yours Sincerely

---

Fr. Ignatius McCormack  
Principal

## ST. FLANNAN'S COLLEGE – SCHOOL CALENDAR 2019 – 2020

### OPENING DATES

<b>1<sup>st</sup> yr</b>	<b>Monday 26<sup>th</sup> August 1.30p.m. – 4.00p.m. - No books required – meet in the Assembly all – full days after this</b>
2 <sup>nd</sup> yr	Friday 30 <sup>th</sup> August - Meet in the Assembly hall at 9.00a.m. – full day
<b>3<sup>rd</sup> yr</b>	<b>Wednesday 28<sup>th</sup> August 2.00p.m. – 3.20p.m. – Meet in the Assembly Hall – full days after this</b>
5 <sup>th</sup> yr	Thursday 29 <sup>th</sup> August – Meet in the Assembly Hall 9.00a.m. – full day
<b>6<sup>th</sup> yr</b>	<b>Wednesday 28<sup>th</sup> August – Meet in the Assembly Hall 9.00a.m. – full day</b>
T.Y.	Wednesday 4 <sup>th</sup> September – Meet in the Assembly Hall 9.00a.m. – full day

### WHOLE SCHOOL C.P.D. TRAINING FOR JUNIOR CERT. – School closed to students on the following dates

Tuesday 8<sup>th</sup> October 2019 and Tuesday 28<sup>th</sup> January 2020

### PARENT/TEACHER MEETINGS – Parent(s)/Guardian(s) should ask their child to provide a list of their teachers & subjects for the Parent/Teacher Meetings. **On each of these days school will finish fifteen minutes early at 3.45p.m.**

3 <sup>rd</sup> Yr	Tuesday 15 <sup>th</sup> October 2019	4.15p.m. – 6.45p.m.
1 <sup>st</sup> Yr	Tuesday 5 <sup>th</sup> November 2019	4.15p.m. – 6.45p.m.
<b>6<sup>th</sup> Yr</b>	<b>Tuesday 10<sup>th</sup> December 2019</b>	<b>4.15p.m. – 6.45p.m.</b>
2 <sup>nd</sup> Yr	Monday 13 January 2020	4.15p.m. – 6.45p.m.
<b>5<sup>th</sup> Yr</b>	<b>Monday 27 January 2020</b>	<b>4.15p.m. – 6.45p.m.</b>
T.Y.	Monday 27 January 2020	4.15p.m. – 6.45p.m.

### HOLIDAY BREAKS – 2019 – 2020

October Mid Term : Week of 28 October 2019 – School opens again Monday 4<sup>th</sup> November at 9.00a.m.

Christmas: School open on Friday 20 Dec. – 1.00p.m. finish time. Holidays commence on Monday 23<sup>rd</sup> December. School opens again on Monday 6 January 2020.

February Mid-Term: Week of 17 February 2020 - school opens again Monday 24 February at 9.00a.m.

St. Patrick's Day: Tuesday 17 March 2020

Easter: School Friday 3<sup>rd</sup> April (full day) – Holidays 6<sup>th</sup> April and school opens again on Monday 20<sup>th</sup> April 2020

May Bank Holiday: Monday 4<sup>th</sup> May 2020

School Yr Ends: School on Friday 29<sup>th</sup> May finishing at 1.00p.m.

### TRIAL EXAMS 2020

Junior Cert	Week of 3 <sup>rd</sup> February 2020
Leaving Cert	Week of 10 <sup>th</sup> February 2020

### STATE EXAMS 2020

Leaving Cert & Junior Cert 2020 commences
Wednesday 3 <sup>rd</sup> June 2020

### TRANSITION YEAR WORK EXPERIENCE

Week 1 18<sup>th</sup> to 22<sup>nd</sup> November 2019

Week 2 9<sup>th</sup> to 13<sup>th</sup> March 2020

### L.C.V.P. WORK EXPERIENCE

17<sup>th</sup> to 21<sup>st</sup> February 2020

*Please note:- It is the responsibility of parent/guardian to secure work experience for their son/daughter. In the event of work placement requiring letter of indemnity for insurance cover and/or garda vetting required students should meet with Mr. O'Connor, T.Y. Co-Ordinator.*

### DATES FOR YOUR DIARY

Christmas Carol Service	Wednesday 11 <sup>th</sup> December 2019
Leaving Certificate Graduation Mass	Thursday 14 May 2020
Student Awards Night	Thursday 21 May 2020
Transition Year Awards	Monday 25 <sup>th</sup> May 2020

### GUIDANCE COUNSELLING/CAREERS - Parent(s)/Guardian(s) and students welcome

T.Y. students 2019/20 – Information Evening	Thursday 5 <sup>th</sup> September 2019 - 8.00p.m. in the Assembly Hall
For Parents/Guardians and students	
Leaving Cert Progression Information Night	Tuesday 12 <sup>th</sup> November 2019 - 7.30p.m. in the Assembly Hall
Transition Year Information night for 3 <sup>rd</sup> yrs.	Thursday 6 <sup>th</sup> February 2020 - 8.00p.m. in the Assembly Hall
Subject Choice for 3 <sup>rd</sup> and CURRENT T.Y	
Students for academic year 2020/2021	Tuesday 11 <sup>th</sup> February 2020 - 7.00p.m. in the Assembly Hall

### PARENTS ASSOCIATION MEETING

	8.00p.m. – Room 2 - beside the main office – all welcome to attend
Dates:	23/09/2019      20/01/2020      13/04/2020

## St. Flannan's College – 1<sup>st</sup> Yr. Book List, September 2019

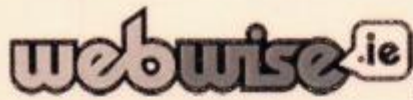
Note Optional Subject – Books marked with \* should not be purchased until students receive subject option.

Students will be allocated option when school re-opens. They will not be available before then. Teachers will inform students of copies etc. to be purchased. Students do not require books on first day of school – please bring biro and note book. Books will be required from the second of school onwards.

SUBJECT	BOOK	AUTHOR	PUBLISHER	PRICE - APPROX
IRISH	Ta Gaeilge Agam 1 Hardback A4 Copy 1 Ordinary A4 Copy	R O'Baille	CJ Fallon	€20.45 €2.50 approx €1.35 approx
ENGLISH	Wilderness (Novel) Fire and Ice 2	Roddy Doyle Pauline Kelly	Gill	€8.50 approx €27.95
MATHS	Texts and Tests 1 (New Edition) Casio FX-83GT Calculator Maths Log Book Geometry Set		CJ Fallon	€19.45 €18.95 €4.00 €3.15 approx
SCIENCE	The Nature of Science Textbook + Student Investigation Journal A4 60 page display folder (Plastic pockets in a book format)	Tim Gill	Mentor	€29.95  €3.50 approx
FRENCH*	Bienvenue en France 1, Fourth Edition	Joseph Dunne	Folens	€27.40
GERMAN*	Viel Spaß 1 (New Edition)		CJ Fallon	€21.25
HISTORY	Artefact Textbook & Research Portfolio/Sources and Skills Book	Gregg O'Neill & Eimear Jenkinson	Educate.ie	€24.95
GEOGRAPHY	Geography Now & Workbook which is included with book	L Ashe/K McCarthy	Ed.Co.	€24.95
BUSINESS	Time for Business Text & Portfolio	Joe Stafford	Ed. Co.	€31.95
WOOD* TECHNOLOGY	Wood Technology Book and Work Book New Edition 2019	Michael Cross	Ed Co	€29.95
TECHNICAL GRAPHICS*	World of Graphics Graphics Solutions (on line)		Educate DCG solutions.com	€29.95 €26.50
ART*	Art Odyssey A4 Sketch Book 2B & 4B Pencils	G McKeever N McDonagh Cunningham C Kavanagh	Gill	€12.95 €2.50 approx €0.55 each
CLASSICAL STUDIES*	To be decided in September			
HOME * ECONOMICS	@Home Textbook & Keywords & Practical Book	Eilish Flood	Educate.ie	€27.95 for full package
C.S.P.E.	Make a difference + workbook 4 <sup>th</sup> Ed.	Harrison & Wilson	Folens	€28.50 approx
S.P.H.E.	Health and Wellbeing 1	A Potts/ N O'Grady	Nodlaig O'Grady	
RELIGION	To be decided in September			
MUSIC*	No textbook. Workbook arranged in school and ten euro will be collected in Sept.			

Dear Parent/Guardian,

During this past year we have noticed a dramatic change in how teenagers are engaging with technology. We would like to direct all Parents/Guardians to the following website for guidance around technology and how it can be used effectively.



[www.webwise.ie/category/parents/advice/](http://www.webwise.ie/category/parents/advice/)

Central to the vast majority of bullying is inappropriate or misuse of technology especially around social media apps.

### **Did you know?**

90% of offensive or abusive texts/messages are sent from children's bedrooms.

75% of all teenagers are on social media

Some teenagers are spending up to 40 hours per week on social media.

65% of teenagers do not make their social media profiles private.

70% of teenagers have accepted requests from people they do not know personally.

30% of teenagers have been asked to send pictures and/or personal information to someone they met online.

40% of teenagers have come across something worrying or upsetting online.

### **Important questions to be asked:**

Do you pay for your child's phone bill/credit?

Have they unlimited data access on their phone account?

Do you as Parent/Guardian have access to their social media/online accounts i.e. Snap Chat, Instagram, Facebook, Kik, Tumblr, WeChat, WhatsApp, Viber, Netflix? Yes you should!

Are you aware of the length of time your child is on a device daily/weekly?

Does your child bring their device to bed at night?

Is your internet router password protected and if so, do you change this password regularly?

Do you use age appropriate filters on internet access?

How do you educate your child around social media and the internet?

Does your child know how to stay safe from strangers online?