

ST. FLANNAN'S COLLEGE
BOARD OF MANAGEMENT MEETING
AGREED REPORT



Date and Time of Meeting	Monday 8 th April 2019, 7.00pm – 9.30pm
Present	Mr Leonard Cleary (Chairperson), Fr Ignatius McCormack (Secretary), Ms Mary Corbett, Ms Teresa Considine, Mr Pat Whyms, Mr Michael Horgan, Mr Joe Russell, Dr Denise Cox, Ms Sadie Moloney. Ms Tracey O'Donohue (Minutes Secretary).
Apologies from	

The meeting opened with a prayer from Fr McCormack.

The Chairman welcomed the Board and thanked them for their attendance.

1. Adoption of the Agenda

The agenda was adopted.

2. Adoption of Minutes

The minutes of 14th February were adopted.

3. Matters Arising

No matters arising.

6. Correspondence and Principal's Report.

- a. Staff Leave.** Personal Leave was requested by five staff members. A staff member made a request for Paternity Leave. A staff members requested to continue on Job Share for 2019/20 another staff member requested job share for 2019/2020 and one staff member will return to full time from job share for the next academic year. All requests were approved by the Board.
 - b. 1st Year Intake Appeals.** A number of families have written to the Board appealing refusal of a first year place. Unfortunately the situation is that we do not have physical space for any more students than have been accepted, and therefore cannot offer any more places. The families will receive a formal reply.
 - c Sale of Adjacent Site.** The Bishop has informed us that the sale of the site is in process pending planning permission and reference to the Charities Regulator. Fr McCormack will enquire as to when they are sending a file to the Charities Regulator, the Board will then decide when the School's legal opinion should be submitted.
 - d. PDST.** The school recently had a support visit from the JCT Regional Co-ordinator.
 - e. Thank You.** A thank you card was received from Pat and Mary Lynch for the board retirement dinner.
- 5. Child Safeguarding.** There has been one referral to the Tusla since the last meeting.
- 6. Finance.** Financial reports were distributed and will be reviewed by the Board and discussed at the next meeting. A current member of the finance committee has informed the Board that he wishes to stand back from the finance committee. . He recommended that a budget be produced for the coming year. The Finance Committee will be asked to make a presentation before the next Board Meeting.

7. Principal's Report

- a. **Flooding.** There was a flash flood at the school on St Patrick's weekend. The furnace house was flooded and the cost of repairs is estimated at €38,500.00. The rest of the school escaped due to use of the flood gates. The Principal applied to the Department for emergency works funding to cover the cost, this was rejected initially but after a rather involved appeal process has now been granted.
 - b. **Whole School Evaluation.** The Principal has been notified of an upcoming WSE last Thursday. The inspection will take place on the 7th, 8th and 9th of May with the pre-inspection day on May 1st, this will include meeting the Board during the afternoon.
 - c. **New Junior Cert Cycle.** The new cycle will require an extra religion class to be timetabled for second years in the 19/20 academic year. There is a big focus on wellbeing some of which can be accommodated within other subjects.
 - d. **Transition Year.** There were 131 applicants for 96 places in Transition Year.
 - e. **Fund Raising.** The St Flannan's College Fashion Show will take place on this coming Thursday, 11th April. There will be a cheese and wine reception at 7pm, with the show beginning at 8pm. An enormous amount of work has been put into organising this by Ben O'Neill and the organising committee and a big thanks goes to them for their efforts.
- 8. Disciplinary Meeting.**
A disciplinary meeting was held in relation to ongoing disruptive behaviour of a student.
9. The next meeting will be on April 30th at 7pm in the Boarding School, in advance of the WSE meeting.