

**ST. FLANNAN'S COLLEGE**  
**BOARD OF MANAGEMENT MEETING**  
**AGREED REPORT**



<b>Date and Time of Meeting</b>	Monday 24 <sup>th</sup> June 2019, 7.00pm – 8.15pm
<b>Present</b>	Mr Leonard Cleary (Chairperson), Fr Ignatius McCormack (Secretary), Ms Mary Corbett, Mr Pat Whyms, Mr Joe Russell, Dr Denise Cox, Ms Sadie Moloney, Ms Teresa Considine, Mr Michael Horgan. Ms Tracey O'Donohue (Minutes Secretary).
<b>Apologies from</b>	

The meeting opened with a prayer from Fr McCormack.

The Chairman welcomed the Board and thanked them for their attendance.

**1. Adoption of the Agenda**

The agenda was adopted.

**2. Adoption of Minutes**

The minutes of 8<sup>th</sup> April were adopted.

**3. Matters Arising**

No matters arising.

**4. Correspondence.**

- a A letter was received from CPD for Junior cycle, confirming a staff member as an associate for the coming school year, this may involve the staff member being away from the school for up to 20 days in the school year.
- b A letter was received from the parents of a student, who did not get a place in TY for 2019/2020, requesting that he be considered should a place become available.
- c A letter was received from "Missionvale Ireland" complimenting student Grace Russell on her marvellous volunteer work in South Africa earlier in the year, it included a certificate for Grace.
- d An appeal from a 1<sup>st</sup> year applicant was received, however the 21 days to appeal to the Board and the 42 day time limit to appeal to the Department have both elapsed.
- e A letter was received from a staff member raising their concerns regarding the selection process for students who act as assistants for the state exams. Fr McCormack will reply to the letter.
- f A copy of a NEPS report was received regarding a student who was previously before the Board re discipline issues. The report has been sent to CAMHS requesting that the student be seen by them as soon as possible. The student in the meantime was given a separate centre to sit summer exams at the school but assaulted a first year student on the second day of the exams and was sent home.

**5. Principal's Report**

**a Child Protection**

There have been no child protection incidents.

**b Leaving Certificate Analysis**

This year's Leaving Cert results will be sent for analysis to Athena Analytics as recommended by WSE.MLL.

**c Section 29**

The school has won all section 29 cases this year, the result one case is still outstanding. Fr McCormack requested that in the event of any more section 29 cases during his annual leave, that he be substituted by Donal Cahir, who has attended several hearings with him. This was agreed by the Board.

**d Wellbeing**

The HSE have written to inform us that in line with the introduction of Wellbeing, they are currently updating their resources.

**e Staffing**

One staff member has requested to withdraw an application for career break for the new school year. A staff member has withdrawn an application for job share for the upcoming year. The school has lost two SNAs in the review by the SENO.

**f Staff Recruitment**

The Principal sought ratification from the Board on the selection of three new staff members following recent interviews. This was confirmed by the Board.

**g Droichead**

The Teaching Council wrote to the school to remind us of our responsibilities for the new Droichead Induction Programme. We are fully engaged with this.

**h Annual Leave**

The Principal requested to take annual leave during July. This was agreed by the Board.

**i Unplaced students**

A meeting took place involving the Department of Education and the Principals of the four Ennis Second level schools regarding students with no secondary school place for September. The Department acknowledged that St Flannan's have done our part in trying to alleviate the issue and will inform all schools of their decision shortly.

**6. Finance**

Finance reports to the end of May were circulated to the Board.

**7. Agreed Report.**

Will be minutes with all personal information removed.

**8. AOB**

**a** It is the consensus of the Board that it is now the appropriate time to send a legal opinion to the Charities Regulator regarding the proposed sale of the adjacent lands.

**b** To be added to the agenda for the next meeting. That staff with roles of responsibility within the school Might attend a Board Meeting to appraise the Board Members of their activities within their role.

**9. Next Meeting**

The next Board Meeting will take place on Monday September 9<sup>th</sup> at 7pm in the Boarding School.