

**ST. FLANNAN'S COLLEGE**  
**BOARD OF MANAGEMENT MEETING**  
**AGREED REPORT**



<b>Date and Time of Meeting</b>	Monday 9 <sup>th</sup> September 2019, 7.00pm – 8.50pm
<b>Present</b>	Mr Leonard Cleary (Chairperson), Fr Ignatius McCormack (Secretary), Ms Mary Corbett, Mr Pat Whyms, Mr Joe Russell, Dr Denise Cox, Ms Sadie Moloney, Ms Teresa Considine, Mr Michael Horgan. Ms Tracey O'Donohue (Minutes Secretary).
<b>Apologies from</b>	

The meeting opened with a prayer from Fr McCormack.

The Chairman welcomed the Board and thanked them for their attendance.

**1. Adoption of the Agenda**

Adjustment to the agenda to deal with item 4 first was agreed by the Board.

**2. Adoption of Minutes**

The minutes of 24<sup>th</sup> June were adopted by the Board.

**3. Matters Arising**

No matters arising.

**4. Finance**

Two members of the Finance Committee, gave a presentation to the Board outlining the school's financial performance over the last year.

**5. Correspondence.**

- a . A letter was received from the father of a student who did not get a first year place, which included his recommendations as to how we deal with this matter in the future. The Board requested that Fr McCormack respond, acknowledging receipt of the letter.
- b **HSE Vaccination Programme.** A letter was received the HSE regarding this year's vaccination programme for 1<sup>st</sup> Years.
- c **Staffing.** Three requests were for personal days. These were approved by the Board.
- d **Clare County Council** wrote to inform the school of the new traffic calming measures in place on the road outside.
- e **NASA Project.** A letter was received from the parents of students who were involved in the NASA project, stating their appreciation of the efforts of a staff member in overseeing the project and trip.

**5. Principal's Report**

**a Child Protection**

There have been no child protection incidents.

**b 1<sup>st</sup> Year Intake**

All 216 students enrolled in first year have arrived.

**c Water Fountains**

Water fountains have been installed around the school during the summer. We are trying to discourage single use plastic bottles. The take up has been excellent so far.

**d Boiler Replacement**

The cost of the boiler replacement after the last flood event has been covered by a grant from the Department.

**e Deputy Liaison Officer**

This role is rotated between the Deputy Principals. Fr McCormack put forward Donal Cahir for the next rotation. This was agreed by the Board.

**f Interview Panel**

An interview panel will need to be established for three maternity leave substitutes. The proposed panel was ratified by the Board.

**g. Traffic Calming.**

Fr McCormack is meeting with representatives from Bus Eirean regarding the lack of bus parking that the council's new road layout has caused. It has been suggested that the students walk to the bus station to meet their buses. There is to be a council meeting shortly around this issue and we will wait for the outcome of that before making a decision.

**h.** Two flat roofs in the school are in need of attention. The school has applied for grant aid and summer-works aid in relation to the work.

**i.** Planning for the additional entrance is being held up by the council, they are trying to negotiate with the school to let the buses into the grounds to pick up and drop off students. The school has refused access for this purpose as it would cause danger to students.

**j.** Posts of responsibility will be reviewed, a report of the reviews will be sent to Board members by email.

**k.** New signs have been put in place on the school building and near the gates.

**l.** A policy for discretionary leave needs to be put in place as per Circular 0054/2019.

**m.** The student who was the subject of the last disciplinary hearing remains on suspension. A new hearing will be scheduled to give the family the opportunity to meet with the Board again before a final decision is made on the student's future in the school.

**6. Agreed Report.**

Will be minutes with all personal information removed.

**7. AOB**

**a** A legal opinion has been sent to the charities regulator by the Board in relation to the sale of Diocesan grounds adjacent to the pitches.

**b** Policies circulated in May will be circulated again for review at the next meeting.

**c.** Exam statistics will be put on the agenda for the next meeting.

**9. Next Meeting**

The next Board Meeting will take place on Monday October 7th at 7pm in the Boarding School.