

ST. FLANNAN'S COLLEGE
BOARD OF MANAGEMENT MEETING
AGREED REPORT



Date and Time of Meeting	Monday 18 th October 2019, 7.00pm – 8.15pm
Present	Mr Leonard Cleary (Chairperson), Fr Ignatius McCormack (Secretary), Mr Pat Whyms, Dr Denise Cox, Ms Sadie Moloney, Mr Michael Horgan. Ms Tracey O'Donohue (Minutes Secretary).
Apologies from	Mr Joe Russell, Ms Mary Corbett, Ms Teresa Considine

The meeting opened with a prayer from Fr McCormack.

The Chairman welcomed the Board and thanked them for their attendance.

Agenda

An agenda was proposed as follows.

1. Disciplinary Issues
2. Intake Policy
3. Child Safeguarding
4. Correspondence

This was agreed by the Board on the proposal of Sadie Moloney, seconded by Denise Cox.

1. Disciplinary Issue.

A disciplinary issue was dealt with by the Board.

2. Intake Policy.

A review is needed for the current intake policy. This will be brought to the Board for approval when complete.

3. Child Safeguarding.

There have been no child protection incidents. The nil return was viewed by the Board members.

4. Correspondence.

a Autism Unit. Letters were received from two families enquiring as to whether the school has facilities for children on the autism spectrum and if the school is planning to provide such facilities in the near future. As the school does not have the necessary infrastructure to provide such facilities, the Principal will reply informing the parents that we do not have the facilities but are willing to comply with any directive from the minister for education.

b. 1st Year Refusal. A letter was received by the Chairman, at his place of work from the parent of a student who was refused a place for September 2019. This letter was acknowledged.

The Principal received a letter from a family with whom he has been corresponding for some time, and replied with a letter recommended by the JMB informing the family that no more correspondence would be entered into. This was followed by a letter from the family requesting all data held with reference to the student. This request is in the process of being fulfilled.

c. JCT Associate Request. A staff member requested to be approved to join the JCT associate programme. The school is unable to fulfil the request as two teachers are already approved for this academic year and it is extremely difficult to get substitute teachers. The Principal will reply.

Agreed Report.

Will be minutes with all personal information removed.

AOB

Next Meeting

The next Board Meeting will take place on Thursday 5th December, at 7pm in the Boarding School.