

**ST. FLANNAN'S COLLEGE**  
**BOARD OF MANAGEMENT MEETING**  
**AGREED REPORT**



<b>Date and Time of Meeting</b>	Wednesday 11 <sup>th</sup> December 2019, 6.30pm –7.45pm
<b>Present</b>	Mr Leonard Cleary (Chairperson), Fr Ignatius McCormack (Secretary), Dr Denise Cox, Ms Sadie Moloney, Mr Michael Horgan, Mr Joe Russell, Ms Mary Corbett, Ms Teresa Considine. Ms Tracey O'Donohue (Minutes Secretary).
<b>Apologies from</b>	Mr Pat Whyms

The meeting opened with a prayer from Fr McCormack.

The Chairman welcomed the Board and thanked them for their attendance.

1. **Agenda.** The agenda was agreed by the Board.
2. **Matters Arising.** Clarification on how places arising in second year will be assigned was requested. On foot of legal advice from the JMB, for the coming year the 1<sup>st</sup> year waiting list for Sept 19 must be the source of intake to second year in the coming academic year.
3. **Disciplinary Issue.** The student has been engaging with the Education Welfare Board and is on a waiting list for the Youth Centre Program. The student also qualifies for home tuition in the intervening time.

Fr McCormack left the meeting while the issue was discussed. He then returned and was informed by the Chairman that the final decision was to exclude the student. Notification will be sent to the family and Tusla by registered post.

**4. Correspondence.**

- a. **Autism Unit.** A letter was received from another family enquiring as to whether the school has facilities for children on the autism spectrum and if the school is planning to provide such facilities in the near future. Fr McCormack will reply with the same information that was given to the previous families.
- b. **Student .** A letter was received from the student who has been excluded, apologising for their behaviour and acknowledging the support they received at school from the staff and particularly Mr Cahir.
- c. **Staff Leave.** Personal days were requested five staff members. Parental Leave was requested by a staff member from the beginning of the new school year, 2020/2021 to 23<sup>rd</sup> October 2020. Paternity Leave was requested by a staff member from 20/01/2020 to 14/02/2020. All leave was approved by the Board.
- d. **Pynne's Shop.** A letter was received from Claire Pynne confirming that they will be second supplier for uniforms from September 2020.

**5. Principal's Report.**

- a. **Section 29 Appeal.** An appeal was taken by the family of a student regarding the student's exclusion from the school. The Principal attended the appeal and is still awaiting the outcome.
- b. **Clare County Council.** The Principal attended a meeting with regard to the flood relief work currently taking place. The Council informed him that they will be working at the roundabout from the beginning of January for a period of several weeks and within the school grounds beginning during the February mid-term break and will continue to work in the area after the break. Provision has been made for school bus drop off and pick up to be

made at the Eir Og club while this work goes on.

- c. **Ombudsman for Children.** A parent has complained to the Ombudsman about the way the school dealt with claims of bullying. The Principal is dealing with the issue.
- d. **Finance.** Financial reports were viewed from 6pm to 6.30pm, more discussion will take place when the accountant's report is completed.
- e. **Child Protection.** There have been no incidences of child protection issues reported.

**6. Agreed Report.**

Will be minutes with all personal information removed.

**7. AOB.**

- a. The Chairman reported to the Board that he has again been contacted at work by a family, he received two emails to his work address, to which he did not reply, these were then followed up with a phone call to his office, where he informed them again that it is inappropriate to contact him at work.

Fr McCormack also received another letter from the family despite having told them that no more correspondence would be entered into.

- b. **Buses on the School Grounds.** The Chairman excused himself due to possible conflict of interest. The Council are again requesting that we allow buses to pick up and drop off inside the school grounds. On advice from the JMB legal department and consultation with the insurance company, this is not a viable option. After some discussion the Board Members voted unanimously to write to the Council with a request to remove the recently installed "traffic calming" measures and return to road outside the school to its former condition. The Board members consider the road to be dangerous in its current condition and taking away all the newly installed road furniture would solve the bus parking issue. Fr McCormack will write to the Council.

**Next Meeting**

The next Board Meeting will take place on Thursday 16<sup>th</sup> January at 7pm in the Boarding School.