



**St. Flannan's College
Covid-19 Risk-Assessment
&
Planning for a safe return to school
2020/21**

Covid-19 Risk-assessment & planning for a safe return to school:

In early August St Flannan's College SMT conducted a full risk assessment in planning for a safe return to school considering all DES and Public Health advice and guidance. The school's Health and Safety Officer has updated all relevant documentation.

Many physical and system changes were planned and are being implemented. Included is an outline of these changes. This plan is subject to constant review.

Small Break at 10:20 with lunch at 12:40

Start Time	2 Classes		Small Break	3 Classes			Lunch	4 classes Mon & Tues 3 classes Wed-Fri			Mon-Tue Only
9am	9:00 – 9:40	9:40 – 10:20	10:20-10:40	10:40-11:20	11:20-12:00	12:00-12:40	12:40-1:20	1:20-2:00	2:00-2:40	2:40:3:20	3:20-4:00

Small Break at 10:20 with lunch at 1:20

Start Time	2 Classes		Small Break	4 Classes				Lunch	3 classes Mon & Tues 2 classes Wed-Fri		Mon-Tue Only
9am	9:00 – 9:40	9:40 – 10:20	10:20-10:40	10:40-11:20	11:20-12:00	12:00-12:40	12:40-1:20	1:20-2:00	2:00-2:40	2:40:3:20	3:20-4:00

Small Break at 11:00 with lunch at 12:40

Start Time	3 Classes			Small Break	2 Classes		Lunch	4 classes Mon & Tues 3 classes Wed-Fri			Mon-Tue Only
9am	9:00 – 9:40	9:40 – 10:20	10:20-11:00	11:00-11:20	11:20-12:00	12:00-12:40	12:40-1:20	1:20-2:00	2:00-2:40	2:40:3:20	3:20-4:00

Small Break at 11:00 with lunch at 1:20

Start Time	3 Classes			Small Break	3 Classes			Lunch	3 classes Mon & Tues 2 classes Wed-Fri		Mon-Tue Only
9am	9:00 – 9:40	9:40 – 10:20	10:20-11:00	11:00-11:20	11:20-12:00	12:00-12:40	12:40-1:20	1:20-2:00	2:00-2:40	2:40:3:20	3:20-4:00

Revised structure of the class day.

Back to School Revised Schedule

Date	Student Group	Times
Tuesday 1 st September	1st Year Induction Classes 1A, 1B, 1C & 1D Classes 1E, 1F, 1G, & 1H	9am 11am
Wednesday 2 nd September	All 1 st Year groups to attend their timetabled classes 1A-1H	9am
Thursday 3 rd September	6th Year return to school & Covid induction <u>6A, 6B, 6C, 6D & 6E</u> 6F, 6G, 6H, 6I & 6J	<u>9am</u> 11am
Friday 4 th September	3rd Year return to school & Covid induction <u>3A, 3B, 3C & 3D</u> 3E, 3F, 3G & 3H	<u>9am</u> 11am
Monday 7 th September	5th Year return to school & Covid induction <u>5A, 5B, 5C, 5D & 5E</u> 5F, 5G, 5H, 5I & 5J	<u>9am</u> 11am
Tuesday 8 th September	2nd Year return to school & Covid induction <u>2A, 2B, 2C & 2D</u> 2E, 2F, 2G & 2H	<u>9am</u> 11am
Wednesday 9 th September	Transition Year return to school & Covid induction TY1, TY2, TY3 & TY4	9am

New Covid-19 Protocols:

An amended Code of Behaviour will issue shortly. In the meantime, I outline below some information as a support in preparation for a return to school.

Masks

All students must bring a mask to school each day. ***It will be mandatory to wear a mask where 2 meter physical distancing cannot be maintained.*** This will include the vast majority of classes and when moving between classes. It is the students' responsibility to have a mask and to store it in Ziploc type bag when it is not in use. Masks must be fitted behind the ears and fit well below the chin. When using masks students must ensure that they are of plain material and colour and do not make any offensive statement. Bandanas or scarves will not be allowed.

If a student has a particular need where a face mask is not possible other accommodations will be made. Please contact Covid-info@stflannanscollege.ie with details should this be the case.

One-way corridor system

A one-way corridor system will be in place for the majority of corridors. It is necessary to have a two way system in some corridors and in these cases there will be a 'walk on the left' system in place. Directional arrows are in place throughout the corridors to guide students and staff. There will be designated entry and exit doors to the school and signs will be on all doors showing this.

Hand Sanitiser

Hand sanitiser will be used throughout the school day and will be available in each classroom and toilet facility and in several other common areas throughout the school. Students are asked to use sanitiser when entering and leaving these locations. It is recommended also that students carry their own supply of sanitiser with them. Thorough hand washing should be undertaken before leaving any toilet facility.

Lockers

Out of concern for physical distancing we are not making lockers generally available except in exceptional circumstances. Teachers will work with students to minimise how much is required to be carried in and out of school each day and we will try to ensure that students are not over loaded with books.

After the first number of weeks of term we will re-evaluate if it will be safe to use lockers. If it becomes clear that lockers are not going to be used for the coming year the return of the locker fee paid will be refunded.

Uniform

Full uniform will be worn to school each day. Your son/daughter will wear a tracksuit legs (**not leggings**) and runners on the day that they have PE. They can remain in their PE gear with school jumper for that day.

Arrival to school, breaks and lunchtime

Students will be assigned a designated seat in their subject class. Your son/daughter will go directly to this room and seat on arrival to school observing the one-way corridor system. School starts at 9am for all. It is recommended that those closest to the school plan their time to arrive in the minutes leading up to 9am. Each day your child will have one 20 minute morning break either at 10:20am or 11am and one 40 minute lunch break either at 12:40pm or 1:20pm. The School canteen facilities will operate this year with due regard to the relevant public health advice. Students from years 3 to 6 are allowed to leave the school grounds during lunch break.

We advise that each child is provided with a packed lunch from home for small break. On a given day your child may have small break from 10:20-10:40am and lunch from 1:20-2pm. In this case it's important that they have something substantial and nourishing to eat and drink at these times to ensure their ability to engage fully in class.

Very high-risk students.

If your child is considered to be in the very high risk category please refer to the very high risk category on the HSE link here <https://www2.hse.ie/conditions/coronavirus/people-at-higher-risk.html>

Should your child fall into this category please e mail Covid-info@stflannanscollege.ie with the relevant information and arrangements will be made to help facilitate your child's ongoing learning.

Personal Responsibility

All students have a personal responsibility both as individuals and collectively to have due regard for their own health and safety and that of others during this time. Student behaviour and assistance with the implementation of the school's Covid-19 Response Plan and adherence to associated control measures to prevent the spread of the virus is needed and expected at all times. We ask you to ensure that your child is fully up to date with the health and safety risks posed by the Covid-19 and to be up to date with, and adhere to the latest public health advice.

Any student who has a **high temperature or displaying any Covid-19 symptoms** must remain at home and follow the public health advice relating to these symptoms. HSE guidelines on Covid-19 symptoms can be found here. <https://www2.hse.ie/conditions/coronavirus/symptoms.html>

Facilitating Hand Hygiene

- 1) Warm water, soap, sanitiser will be available in the student toilet facilities.
- 2) There are hand sanitiser dispensers in each classroom and in all common areas around the school. In total 130 have been installed.
- 3) Students may not share equipment other than when appropriate cleaning has taken place.

Facilitating Respiratory Hygiene

- 1) Bins are provided in all classrooms and throughout the school building. These will be emptied regularly.
- 2) Students will be reminded regularly of appropriate respiratory hygiene (cough and sneeze etiquette).
- 3) The school has a plan for a new and enhanced cleaning routine.

Class changes

As part of the school's response we have reduced where possible some of the larger class sizes. As a result of this your child may be moved to a different base class. In doing this we will ensure that your child's optional subject choice is retained.

Training

On Friday 28th September staff will have a school Covid-19 induction day. Staff will have access to online Covid-19 related material available on gov.ie

Wellbeing

In the interest of the wellbeing of all, we consider it very important that we continue to maintain as many extra-curricular activities as is safe to do so.

Many students and parents may have mixed feelings about returning to school and having to spend long periods wearing a mask. In preparation for this I would encourage you to purchase a number of plain coloured reusable masks that your child feels comfortable wearing. I would also recommend that you encourage your child to get out and about in situations where they must wear their mask for some time. Of course, most students will adapt to the new protocols in place and may not need such encouragement or practice and you will know best yourself what is appropriate preparation for your child's return to school.

Counselling contacts

e mail for our guidance counsellors below.

Brenda.mcmenamin@stflannanscollege.ie for 2nd, TY & 5th Years

Una.howley@stflannanscollege.ie for 1st, 3rd & 6th Years