

**ST. FLANNAN'S COLLEGE  
BOARD MEETING  
AGREED REPORT**



<b><i>Date and Time of Meeting</i></b>	Tuesday 7 <sup>th</sup> September 2021 at 6.30 pm
<b><i>Present</i></b>	Mr Leonard Cleary (Chairperson), Fr Ignatius McCormack (Secretary), Mr Pat Whyms, , Ms Mary Corbett, Ms Elaine McGrath, Mr Christy O'Connor, Ms Mary Keane, Mr James Delaney Tracey O'Donohue (Minutes Secretary)
<b><i>Apologies from</i></b>	Dr Denise Cox

The meeting opened with a prayer from Fr McCormack.

The Chairman welcomed the Board.

1. The agenda was adopted by the Board.
2. The minutes of June 16<sup>th</sup>, 2021 were adopted by the Board.

The minutes of July 1<sup>st</sup> 2021 were adopted by the Board.

3. **Matters arising.** Regarding the minutes of June 16<sup>th</sup> 2021, the Principal informed the Board that the review of caretaking duties is underway and close to completion.

**4. Correspondence.**

- a. The HSE have approached the Principal with regard to the HPV vaccine programme, which the school facilitated in the years prior to COVID. The School was unable to facilitate the programme last year and are still unable to facilitate it this year for the same reason.
- b. The Section 29 appeal for a second year place was upheld in favour of the school.
- c. Two personal days were requested by a member of staff, who will represent Ireland in sports. The days were approved by the Board.

5. There have been no child safeguarding issues.

6. Finance. A finance report was circulated to the Board.

7. AOB.

- a. The Principal informed the Board that the required review of Posts has been initiated.
- b. A teacher has requested a career break due to unforeseen family circumstances. This was approved by the Board

c. COVID Response Plan. The Plan was circulated to the Board via email last week. It was approved by the Board.

8. The next meeting will take place on Tuesday, October 19<sup>th</sup> at 6.30 pm in the Boarding School.