



June 2023

Dear Parent/Guardian,

I hope you are well and beginning to settle into the summer. The following is some information for you and your child/children. We are looking forward to meeting you all at the end of August.

VSware:

VSware is the system that our school is using to record exam results & attendance. Ensure you have the latest version of the VSware App downloaded on your phone to ensure you can log student absences. Please click on the following link to find details on how to install and set up the App.

<https://support.vsware.ie/en/guides-for-parents>

Visitors:

All visitors must report to reception upon entering the school and sign the visitors' book. In relation to dropping off items for students a box marked "student collection" is available outside the office door. Parents/guardians can make arrangement with their child to collect items from there. The school accepts no responsibility for items left for collection.

Contact Details:

It is important that the school has up to date contact details for every student. Please inform us of any changes of address or telephone number particularly mobile phone numbers as this is critical in the event of an emergency or illness. Updated details should be sent by e-mail to

info@stflannanscollege.ie.

School Uniform:

The School Uniform is a compulsory requirement of St. Flannan's College. Students must be in full school uniform and note that white runners/converse shoes are not permitted, neither are grey jeans, tracksuit pants or leggings. The school uniform is available from Pyne's Abbey Street or McCannon's Market Street, Ennis. The Department of Social Welfare supports families who may need assistance through the Back-to-School Clothing and Footwear scheme. Applications are open from June to September and families should contact the Department of Social Welfare directly or apply on mywelfare.ie. Students are expected to present in a well-groomed manner taking due care that their uniform is well maintained. Hoodies are not permitted and may be confiscated if worn in school. Offensive logos or language on clothing is not permitted. Body piercings are not allowed except for earrings (which should be either small studs or sleepers). Facial piercings are not permitted.

School Diary:

A school homework diary is compulsory for all students and will be distributed to students on the first day of term. It is an important way of tracking homework and parents should check the homework diary daily. The cost of the diary is included in the Insurance/Administration contribution.

Insurance/Administration Contribution:

The contribution is eighty euro per student. Parents/Guardians experiencing financial difficulty should contact the school directly. Parents/Guardians can contribute through the Way2Pay link which is located on the top school website home page – www.stflannanscollege.ie

<https://www.way2pay.org/>



Lockers:

Lockers will be allocated to student's who have reserved them. We recommend a lock size of 35mm. We do not recommend combination locks.

Mobile Phones:

Mobile phones should not be used during class without the permission of the class teacher or between classes as this leads to serious disruption of the teaching and learning environment. Please refer to our mobile device policy on the school web site. Students are not permitted to take photographs of other students or staff, record other students or staff or upload students/staff/school activities onto social network sites. There are serious disciplinary consequences should this happen.

Smoking/Vaping:

State legislation requires that the school is maintained as a smoke free zone which includes school grounds and facilities. Students found smoking or vaping will incur an automatic two-day suspension. Please note e-cigarettes are included in this policy.

Attendance:

Regular and punctual attendance for the full school day is vitally important for effective learning and social integration. Students who are late for school and class tend to disrupt the teaching and learning environment for other students. Parents of students who are late must submit the late/absence on the VShare App and students must sign the late book in the school office otherwise they will be recorded as absent.

Leaving School for an appointment:

In the case of a student having to leave school to attend appointments during the school day:

- parents/guardians must in advance submit the absence on the Vs Ware App before 9am.
- The year head will then approve/reject the absence request.
- Parents/Guardians must sign out their child in the sign out book when they collect them from the office. There is no requirement to come in with the student upon their return to school. Students must be collected in school by a parent/guardian or person nominated by the parent/guardian. If a person other than a parent/guardian is collecting a student, this should be noted on Vs Ware.

Leaving School due to illness:

In the event of a student becoming ill during the school day, school personnel will contact the Parent/Guardian and arrange for the student to be collected from school. Students cannot leave the school without meeting with their year head or deputy principal for the absence to be recorded. Students must be collected by a parent/guardian or person nominated by the parent/guardian. If a person other than a parent/guardian is collecting a student, this should be noted on Vs Ware.

Student Photography:

Photographs of student participation in school events may be published in school materials such as the prospectus, the school newsletter, school website, official social media accounts or local papers. If you do not wish for such photographs of your child to be published, please inform the school in writing or by email.



Medication:

Parents/Guardians who arrange to have any type of medication held in the school for their child we wish to clarify that it is the responsibility of the parent/guardian and not the school to ensure that the medication and instructions are always in date. For students over eighteen who are responsible for their own medication and wish to have medication held in the school the same responsibility applies.

Dropping off/Collecting - Traffic on School Grounds:

We request that parents do not drive onto the school grounds when dropping off students and instead drop students on the several approach routes to the school. Please, co-operate with us by not driving onto the school grounds to drop off or collect your child. Parents/Guardians of students with mobility and or special needs please contact the school office to make arrangements with the Principal in this matter. We look forward to seeing you in September and hope you all have a happy and enjoyable summer.

Yours sincerely,

Fr. Ignatius McCormack (Principal)



ST. FLANNAN'S COLLEGE – SCHOOL CALENDAR 2023 – 2024

Please note that all dates are provisional and may be subject to change.

RETURN TO SCHOOL DATES AFTER SUMMER HOLIDAYS

Meet outside the Assembly Hall on the day you return to school.

Date	Student Group	Times
Monday 28th August	1 st Year Induction Classes 1A, 1B, 1C, 1D	9am-4pm
	Classes 1E, 1F, 1G, 1H <u>NO BOOKS REQUIRED TODAY.</u>	11:20am-4pm
Tuesday 29th August	All 1 st Year groups to attend their timetabled classes for the week. <u>Remember you will need books and copies today.</u>	9am-4pm
Wednesday 30 th August	6 th Year return to school and attend timetabled classes after assembly	9am – 3.20pm
Thursday 31 st August	3 rd Year return to school and attend timetabled classes after assembly	9am-3.20pm
Friday 1st September	5 th Year return to school and attend timetabled classes after assembly	9am-3.20pm
	2 nd Year return to school and attend timetabled classes after assembly.	11:20am -3:20pm
Monday 4 th September	Transition Year return to school and attend timetabled classes after assembly	9am – 4pm

ST. FLANNAN'S COLLEGE

Ennis, Co. Clare, Ireland.



PARENT/TEACHER MEETINGS – Parent(s)/Guardian(s) should ask their child to provide a list of their teachers for the Parent/Teacher Meetings.

On each of these days school will finish fifteen minutes early at 3.45p.m.

Year	DATE	DAY	
3 rd Year	17 th October	Tuesday	2023
2 nd Year	7 th November	Tuesday	2023
1 st Year	4 th December	Monday	2023
6 th Year	15 th January	Monday	2024
5 th Year & TY	23 rd January	Tuesday	2024

HOLIDAY BREAKS – 2023-2024

Break	Starting	Finishing	Return to School
School Closure	Monday 25 th September 2023		Tuesday 26 th September 2023
Incoming 1st Years 2024/2025 Open Day (School closed for students)	Friday 20 th October 2023		Monday 23 rd October 2023
October Mid Term	Monday 30 th October 2023	Friday 3 rd November 2023	Monday 6 th November 2023 at 9am
Christmas Break	Monday 25 th December 2023	Friday 5 th January 2024	Monday 8 th January 2024 at 9am
St. Brigid's Day	Monday 5 th February 2024		Tuesday 6 th February 2024 at 9am
February Mid-Term	Monday 12 th February 2024	Friday 16 th February 2024	Monday 19 th February 2024 at 9am
St Patrick's Day (Observed)	Monday 18 th March 2024		Tuesday 19 th March 2024
Easter	Monday 25 th March 2024	Friday April 5 th 2024	Monday 8 th April 2024 at 9am
May Bank Holiday	Monday 6 th May 2024		Tuesday 7 th May 2024 at 9am

EXAMS 2023/2024

CHRISTMAS	Year	Start	Finish		TRIAL EXAMS	Year	Start	Finish
	3 rd Year	20 th November 2023	24 th November 2023			3 rd Year	2 nd February 2024	9 th February 2024
	6 th Year	27 th November 2023	1 st December 2023			6 th Year	19 th February 2024	23 rd February 2024
	5 th Yr	20 th December 2023	22 nd December 2023					



Please note 1st and 2nd year Christmas examination results are based on continuous assessment from Sept-Dec.

SCHOOL YEAR ENDS

Friday 31st May 2024 – last day of school

STATE EXAMS

Wednesday 5th June 2024 – Leaving Certificate and Junior Certificate begins.

TRANSITION YEAR WORK EXPERIENCE

Week 1	20 – 24 th November 2023 inclusive	please note: - It is the responsibility of parent/guardian to secure work experience for their son/daughter.
Week 2	4 th – 8 th March 2024 inclusive	

L.C.V.P. WORK EXPERIENCE

Week 1	12 th – 16 th February 2024 inclusive	please note: - It is the responsibility of parent/guardian to secure work experience for their son/daughter.
Week 2	4 th – 8 th March 2024 inclusive	

DATES FOR YOUR DIARY

Christmas Carol Service	Wednesday 13 th December 2023
Leaving Certificate Graduation Mass	Wednesday 15 th May 2024
Student Awards Night	Tuesday 21 st May 2024
Transition Year Awards	Wednesday 22 nd May 2024

[GUIDANCE COUNSELLING/CAREERS – Parent\(s\)/Guardian\(s\) welcome – All Meetings in the Assembly Hall](#)

Leaving Cert Progression Information Night (CAO and Further Education)	Thursday 19 th October 7.30pm 2023
Information Evening Current First Years (Parents only)	Thursday 9 th November 2023
Subject Choice for 3 rd year and CURRENT T.Y. for Senior Cycle	Thursday 1 st Feb 2023 at 7.00p.m. 2024
Transition Year Information night for 3 rd years 2024/2025 (Parents Only)	Thursday 1 st February 2023 at 8.00p.m. 2024
2023/2024 Current T.Y. Information Night (Parents Only)	Thursday 7 th September at 8.00p.m. 2023



PARENTS ASSOCIATION MEETINGS

All welcome to attend

LOCATION: Room 33

Time: 8.00p.m.

DATES

Monday October 2 nd 2023	Monday January 15th 2024	Monday April 8 th 2024
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Reminder again that these are provisional dates. It is important that parent/guardian mobile numbers are up to date at all times as this will be our main method of contacting you. Please note changes to personal information will NOT be taken over the phone. Please inform the office in writing or by e-mail info@stflannanscollege.ie.

School day structure for the coming academic year - 2023/24.

On Monday, Tuesday, Thursday, and Friday your child will have one of two lunches,

12:40 – 1:20 or 1:20 – 2:00

On Wednesday there is only one lunch for the whole school, 1:20 – 2:00

Small break at 11 am with Lunch at 12:40 pm

Start Time	3 Classes			Small Break	2 Classes			Lunch	4 classes Mon & Tue 3 classes Thurs - Fri			Mon - Tue Only
9:00 AM	9:00 - 9:40	9:40 - 10:20	10:20 - 11:00	11:00 - 11:20	11:20 - 12:00	12:00 - 12:40	12:40 - 1:20	1:20 - 2:00	2:00 - 2:40	2:40 - 3:20	3:20 - 4:00	

Small break at 11 am with Lunch at 1:20 pm

Start Time	3 Classes			Small Break	3 Classes			Lunch	3 classes Mon & Tue 2 classes Thurs - Fri		Mon - Tue Only
9:00 AM	9:00 - 9:40	9:40 - 10:20	10:20 - 11:00	11:00 - 11:20	11:20 - 12:00	12:00 - 12:40	12:40 - 1:20	1:20 - 2:00	2:00 - 2:40	2:40 - 3:20	3:20 - 4:00

Wednesday timetable structure for all students

Start Time	3 Classes			Small Break	3 Classes			Lunch	2 Classes	
9:00 AM	9:00 - 9:40	9:40 - 10:20	10:20 - 11:00	11:00 - 11:20	11:20 - 12:00	12:00 - 12:40	12:40 - 1:20	1:20 - 2:00	2:00 - 2:40	2:40 - 3:20



St. Flannan 's College - 1st Yr. Book List, September 2023 2024

Note Optional Subject - Books marked with * should not be purchased until students receive subject option. Students will be allocated option when school re-opens. They will not be available before then. Teachers will inform students of copies etc. to be purchased. Students do not require books on first day of school - please bring biro and note book. Books will be required from the second day of school onwards.

SUBJECT	BOOK	AUTHOR	PUBLISHER	PRICE -
IRISH	<u>Croi Na Gaeilge 1</u>	Pearse Ahern Megan O Connor	Edco	€26.50
ENGLISH	Kingdom 1 Textbook & Portfolio.	Allsop, McCarthy Morris	Educate.ie	€21.95
MATHS	Texts and Tests 1 (New Edition) Casio FX-83GT Calculator Maths Log Book Maths Set 1 Project Maths Copy	Cooke, Morris, Crean	CJ Fallon	€23.80 €22.99 approx €4.00 €3.50 approx €1.35 approx
SCIENCE	Elements of Science Set A4 60 page display folder (Plastic pockets in a book format)	Carolan, Dundan, Sheehan	Educate.ie	€29.95 €5.99 approx
FRENCH*	<u>Bienvenue en France 1, 4th Edition</u>	Joseph Dunne	Folens	€28.00
GERMAN*	<u>Alles Klar</u>	Declan Webb	Educate.ie	€29.95
HISTORY	Artefact 2nd Edition Textbook & Skills and Supports Book	Gregg O'Neill & Eimear Jenkinson	Educate.ie	€28.95
GEOGRAPHY	Real World Geography 2 nd Edition <u>Plus</u> workbook	PLydon	Folens	€33.60
BUSINESS	Time for Business - New Edition		Edco	€35.95
WOOD* TECHNOLOGY	Wood Technology Book and Work Book New Edition 2019 5 th Edition	Michael Cross	Edco	€32.50
GRAPHICS*	Graphics Solutions New Junior Cert Cycle Discover Graphics	Kora King T Sheehan and S Costelloe	DCG solutions Folens	€26.95 €33.85
ART*	Art Odyssey A4 Sketch Book 2B & 4B Pencils	G McKeever N McDonagh Cunningham C Kavanagh	Gill	€14.95 €3.00 approx €0.60 each approx
CLASSICAL STUDIES*	No book required			
HOME* ECONOMICS	2nd Edition @Home Textbook, Assessment Book, Practical Book	Eilish Flood	Educate.ie	€29.95
C.S.P.E.	Make a Difference 5th Edition	Harrison & Wilson	Folens	€31.75
SPHE	New course-book to be decided in September			
RELIGION	Inspire & Inspire Portfolio	Purcell & Travers	Educate.ie	€27.95
MUSIC*	Junior Cycle Music - Maestro & Composition Portfolio (Bundle)	Nathan Barrett	Educate.ie	€34.95