



19<sup>th</sup> August 2025

Dear Parents/Guardians,

We hope that you are all keeping well and that all our students are enjoying the last week of summer holidays!

As the start of the new academic year approaches, we would like to communicate some important information.

## **Return to School:**

Please click [Calendar 2025/26 - St. Flannans College](#) to find return to school dates and times. The school calendar has also been updated. Timetables will be distributed to students on their first day back. (Please bring a pen and notebook)

## **Student not returning:**

If your son/daughter is not returning to St. Flannan's College, please inform the school in writing or by e-mail as soon as possible.

## **Contact Details:**

It is important that the school has up to date contact details for every student. Please inform us of any changes of address or telephone number particularly mobile phone numbers as this is critical in the event of an emergency or illness. Updated details should be sent by e-mail to [info@stflannanscollege.ie](mailto:info@stflannanscollege.ie)

## **School App – Communication, Payments & Absenteeism**

The school app is now the **main communication channel** and **administration platform** for parents/guardians. It provides a single point where all school news, information, and administrative tasks can be quickly and easily accessed via your phone.

## **Absences & Appointments:**

- If a student is absent, this **must be logged on the school app.**
- If a student has an appointment, it **must be logged on the school app and approved by the Year Head.**
- Parents/guardians must **collect their child from the school office** and sign them out on the tablet.
- Students over 18 do not require a parent/guardian to sign out. However, parents/guardians must log the absence on the school App and students must sign out at the main office on the tablet.

## **Attendance:**

Regular and punctual attendance is essential for effective learning and social integration. Students who arrive late disrupt the learning environment for others.

- Parents of late students must **submit the late/absence on the school app.**



- Students must **sign in on the tablet in the school office**, otherwise they will be recorded as absent.

## School Uniform

The school uniform is a compulsory requirement at St. Flannan's College. Students must wear the full school uniform at all times. Please note that **white runners/converse shoes are not permitted**, nor are **grey jeans, tracksuit pants, or leggings**.

Uniforms are available from:

- **Pyne's**, Abbey Street, Ennis
- **McCannon's**, Market Street, Ennis

Students are expected to be well-groomed, with neat, clean, and tidy hair. Facial piercings are strictly not permitted.

School Jackets are available from:

- **Central Sports**, Kilrush
- **Boru Sports**, Ennis

The School Jacket is the only jacket allowed to be worn inside the school building.

## Student Photography:

Photographs of student participation in school events may be published on our School App, the school newsletter, school website, official social media accounts or local papers. If you do not wish for such photographs of your child to be published, please inform the school in writing or by email.

## Medication:

Parents/Guardians who arrange to have any type of medication held in the school for their child we wish to clarify that it is the responsibility of the parent/guardian and not the school to ensure that the medication and instructions are always in date. For students over eighteen who are responsible for their own medication and wish to have medication held in the school the same responsibility applies.

## School Diary/Books:

A school homework diary will be distributed to all students on the first day of term. Books/copies will be provided for by the school on the students return. (1<sup>st</sup> Year book Collection Thursday 21<sup>st</sup> 4-6pm & Friday 22<sup>nd</sup> 2-4pm)

## Mobile Phones:

Mobile phones should not be used during class without the permission of the class teacher or between classes as this leads to serious disruption of the teaching and learning environment. Please refer to our mobile device policy on the school web site. Students are not permitted to take photographs of other students or staff, record other students or staff

# ST. FLANNAN'S COLLEGE

Ennis, Co. Clare, Ireland.



or upload students/staff/school activities onto social network sites. There are serious disciplinary consequences should this happen.

## **Deputy Principals & Year Heads: 2025/26**

**Donal Cahir – Acting Principal**

**Grainne Lynch- 2<sup>nd</sup>, 3<sup>rd</sup> Year & 5<sup>th</sup> Year**

**Michael Donnellan – 1<sup>st</sup>, TY & 6<sup>th</sup> Year**

<b>1<sup>st</sup> Years</b>	<b>Fionnuala Kelly</b>	<b>1A – 1E EXT 217</b>
	<b>Statia Knowles</b>	<b>1F – 1I EXT 212</b>
<b>2<sup>nd</sup> Years</b>	<b>Olivia Durcan</b>	<b>2A – 2E EXT 211</b>
	<b>Gary Brennan</b>	<b>2F – 2J EXT 210</b>
<b>3<sup>rd</sup> Years</b>	<b>Emer Murphy</b>	<b>3A – 3C EXT 112</b>
	<b>Grainne Noonan</b>	<b>3D – 3H EXT 107</b>
<b>4<sup>th</sup> Years (TY)</b>	<b>John O Connor</b>	<b>EXT 213</b>
<b>5<sup>th</sup> Year</b>	<b>Kieran Sweeney</b>	<b>5A-5E EXT 103</b>
	<b>Eoin Curtin</b>	<b>5F-5H EXT 113</b>
<b>6<sup>th</sup> Years</b>	<b>James O Connor</b>	<b>6A –6E EXT 216</b>
	<b>Brendan Bugler</b>	<b>6F – 6H EXT 126</b>

We are looking forward to welcoming our students back to school and we would like to thank you all for your continued