

Ennis UAP Schedule of Dates for admissions to first year for the school year 2026/2027

Monday, 3 November 2025 The unified application form for the four participating post-primary schools, for the school year 2026/2027, to be made available from the website of each of the participating post-primary schools. A hard copy should also be made available from the post-primary school offices and the feeder primary schools for any parent who wishes to pick up a copy.

Friday, 28 November 2025 (12.30pm): Closing date and time for the return of a completed application forms for admission to **a special class** to the school of first preference.

Monday, 1 December 2025 – Monday, 8 December 2025: The facilitator will inform NCSE about the UAP and the timeline for the process. Each of the three post-primary principals involved will work with their NCSE SENO to finalise the enrolment of students in **special classes** and their final list of applicants will then be considered by the school's Board of Management. The facilitator will be kept informed of all developments by the three principals and the NCSE contact liaison during this week.

Wednesday, 10 December 2025 (12.30pm): The principal of each of the three post-primary school involved will then post a letter of offer/refusal of a place in a **special class** to applicant families. *

Friday, 9 January 2026 (12.30pm): Closing date and time for the return of a completed application form for admission to an **ordinary first year class** to the school of first preference.

Tuesday, 13 January 2026 (12.30pm): Closing date and time for each of the four school post-primary principals to e-mail the agreed formatted complete Excel spreadsheet to the facilitator. (This Excel sheet will be provided by the facilitator to the principals in October 2025).

Friday, 16 January 2026 (12.30pm): The facilitator will e-mail a final version of the Excel spreadsheet to each principal with the final list of applicants for ordinary first year classes to be considered by the school's Board of Management.

Monday, 19 January 2026 (12.30pm): Each school to hold a meeting of its Board of Management, or its Committee on Admissions, to allocate places to applicants who meet their criteria for admission to first year 2026/2027 and complete the spreadsheet columns "Offer - Yes/No" with a 'Yes' for those students who will receive an offer and a 'No' for those who will not be receiving an offer.

Wednesday, 21 January 2026 (12.30pm): The principal of each post-primary school will e-mail this **Excel spreadsheet** to the facilitator, together with a copy of the application forms of students who will not be offered a place in ordinary first year classes in the school for the school year 2026/2027.

Friday, 23 January 2026: The facilitator will consult with the principals of the schools that are not oversubscribed to attempt to place any applicants who are without an offer of a school place.

Wednesday, 28 January 2026: The principals of the four post-primary schools will issue by letter all offers/refusals of places in **ordinary classes** to the applicant families. *

Thursday, 29 January 2026: The principals of the post-primary schools will e-mail the complete lists of student applicants who have been offered or refused places to the independent facilitator.

Thursday, 5 February 2026 (12.30pm): Date by which *all* offers of places are to be accepted or turned down by parents/guardians.

Monday 9, February 2026: Meeting of post-primary principals and the facilitator to review total number of acceptances, any late applicants and students who may be unplaced.

Week ending Friday 27 February 2026: The Unified Admission Process (UAP) to be completed with the objective that all applicants being offered a school place in first year in one of the post-primary schools in Ennis.

Important note:

It is of vital importance that each student applicant submits his/her application form, fully completed, on or before ONE of the correct and relevant closing dates, as follows:

- For admission to a **special class** - **Friday, 28 November 2025 (12.30pm)**
- For admission to an **ordinary first year class** - **Friday, 9 January 2026 (12.30pm)**

**All these letters will have agreed text provided in advance to the principals by the facilitator.*