Unified Admissions Process: Application Form for First Year Admissions

The responsibility for making this application rests with the parent/guardian.

Please complete SECTIONS 1, 2 and 3 in BLOCK CAPITALS. **Applications NOT accepted by e-mail.**

SECTION 1 – STUDENT APPLICANT DETAILS (Names as on birth certificate to be provided):

Surname: _____ First Name: _____

Gender: _____ Date of Birth: _____

Student Applicant's PPS Number: _____

Student Applicant's Address (Note: All correspondence will issue to this address)

_____

_____

_____

Eircode: _____

Please provide a contact e-mail address of a parent/guardian:

_____

COUNTRY OF BIRTH: _____

PRESENT PRIMARY SCHOOL:

NAME_____ ROLL NO._____

ENROLMENT (STARTING YEAR IN THAT SCHOOL): _____

MOTHER/GUARDIAN DETAILS:

Surname: _____

First name: _____

Address: _____

_____

Telephone: _____

Mobile Phone: _____

Email address: _____

FATHER/GUARDIAN DETAILS:

Surname: _____

First name: _____

Address: _____

_____

Telephone: _____

Mobile Phone: _____

Email address: _____

Mother's Maiden Name: _____

SECTION 2 – SIBLINGS, if applicable:

Please state the name of any **brothers or sisters currently attending** any of the five post-primary schools listed on the next page.

Name: _____ **School:** _____

Name: _____ **School:** _____

Name: _____ **School:** _____

Name: _____ **School:** _____

Please state the name of any **brothers or sisters previously attending** any of the five post-primary schools listed below on this page.

Name: _____ **School:** _____ **Years of Attendance:** _____**to** _____

Name: _____ **School:** _____ **Years of Attendance:** _____**to** _____

Name: _____ **School:** _____ **Years of Attendance:** _____**to** _____

Name: _____ **School:** _____ **Years of Attendance:** _____**to** _____

Only ONE active application will be accepted for each student applicant. If your child is unsuccessful in obtaining the first preference, their application will then be considered in order of the descending order of preferences listed by you on this application form.

By submitting this application, we hereby agree that the student applicant will take part fully in every aspect of the school curriculum and will follow the Code of Behaviour of the school. We have read and accept the Admission Policies of the relevant schools.

Mother's/Guardian's signature: **Father's/Guardian's signature:**

_____ _____

Student Applicant's signature:

_____ **Date:** _____

Notice regarding Your Data Please note that your school of first preference receives this form and has access to the data you have completed in respect of your child/ward and his/her school choices. A copy of this application form and the data provided therein is also retained by the facilitator, appointed by the Patrons, for the purposes of overseeing the administration of this Unified Admissions Process in the post-primary schools in Ennis. This data is recorded on a database and is retained on the system for a three-year period. Please consult each school's GDPR policy for further information regarding their data protection and retention policies.

If your child/ward does not receive the first preference school, this form and the data will be forwarded to the school(s) listed in your descending order of preferences. Please note that that your data and your child's/ward's data will be shared as required with up to five schools, in line with your stated preferences.

Consent (Please mark **one box** with an **X**):

☐ **I consent** to my first preference school and facilitator appointed by the school patrons, sharing my data and the data in respect of my child/ward_____ (name child) with the other schools listed in the numbered preferences on this completed application form.

or

☐ **I do not consent** to my first preference school and the facilitator appointed by the school patrons, sharing my data and the data in respect of my child/ward_____ (name child) with any other school listed on this form.

Please note: If you **do not** provide your consent for the sharing of data between schools, your application form will be submitted to your first preference school **only** and the facilitator appointed by the school patrons. **This may result in your child/ward not securing a place in post-primary school in the Unified Admissions Process operating between the post-primary schools in Ennis.**

Additional relevant information may be requested, at a later stage, from the post-primary school that has admitted your son or daughter into first year for the school year 2027/2028.

REMINDER: <u>You are required to include a COPY of the student applicant's Birth Certificate with this fully completed application form.</u>

Section 3: List your school preferences in priority.

Student Name:

Surname: _____ First name:_____

School Name	Special Class Designation			Medium of Instruction	List your school preferences (1, 2, 3, 4 or 5)
	MGLD*	ASD**	None	English/Irish	
Coláiste Muire **Gender:** Female			No Special Class/es	English	
Ennis Community College **Gender:** Mixed	MGLD*	ASD**		English	
Gaelcholáiste an Chláir*** **Gender:** Mixed			No Special Class/es	Gaeilge Irish***	
Rice College **Gender:** Mixed		ASD**		English	
St. Flannan's College **Gender:** Mixed		ASD**		English	

*Mild General Learning Disabilities ** Autistic Spectrum Disorders

*** The medium of instruction in classes at this school is only in Gaeilge, the Irish language

Special Class Consideration

This section to be completed **ONLY** by a parent/guardian applying for admission to a special class.
In the event of an application for admission to a special class not being successful, that application will then be further considered by the schools for ordinary first year classes, in the order listed in the applicant's preference list, as provided on page 4 of this application form.

Have you completed the online form on the NCSE website (www.ncse.ie) under the Parents Notify for 2027/2028? **Please tick ONE box only.**	☐ **YES**	☐ **NO**
Are you making an application for a place in an ASD (Autism) Class? **Please tick ONE box only.**	☐ **YES**	☐ **NO**
Are you making an application for a place in a MGLD (Mild General Learning Difficulty) Class? **Please tick ONE box only.**	☐ **YES**	☐ **NO**

NOTE RE: CLOSING DATES:

- The closing date for applications for admission to a **special class** is **Friday 20 November 2026**.
- The closing date for applications for admission to **ordinary first year classes** is **Friday 8 January 2027.**

Each student applicant should only complete one application form, to apply for admission to first year in any of the post-primary schools in Ennis for the school year 2027/2028.

This is the one unified application form for each candidate to complete, to apply for admission to first year in any of the post-primary schools in Ennis. Please note the following before completing the Unified Admissions Process (UAP) application form.

1. All the information that you provide will be taken in good faith. If it is found that any of the information is incorrect or misleading, the application may be rendered invalid or will be considered at the end of the process as a late application.
2. Correspondence in relation to this application will be sent to the address of the student applicant.
3. If you do not know the applicants PPSN, you can get it from your Local Social Welfare Office or by phone from 01-7043281
4. In the event, that your child is offered a place in first year and where more than one address is provided on the application form, academic reports will automatically be sent to both addresses.
5. A **COPY** of the **Birth Certificate** of the student applicant is required to accompany this completed application form. If either the surname or the first name, provided on the application form, differs from that on the Birth Certificate, please supply a copy of the Deed Poll. If the original Birth Certificate is not either in English or Gaeilge, it must be translated into either English or Gaeilge before a copy is submitted with this application form.